

**SAIS Weekly E-Timesheet Due Dates - 2017 Calendar Year\***

<b>Week Begin (Monday)</b>	<b>Week End (Sunday)</b>	<b>Timesheet Submission Due (Employee) by 11:59 pm</b>	<b>Timesheet Approval Due (Department) by 2:00 pm</b>	<b>Anticipated Pay Date</b>	
5/1/2017	5/7/2017	Sunday, May 07, 2017	Monday, May 08, 2017	Wednesday, May 31, 2017	
5/8/2017	5/14/2017	Sunday, May 14, 2017	Monday, May 15, 2017	Wednesday, May 31, 2017	
5/15/2017	5/21/2017	Sunday, May 21, 2017	Monday, May 22, 2017	Thursday, June 15, 2017	
<b>5/22/2017</b>	<b>5/28/2017</b>	<b>Sunday, May 28, 2017</b>	<b>Tuesday, May 30, 2017</b>	<b>Thursday, June 15, 2017</b>	**
5/29/2017	6/4/2017	Sunday, June 04, 2017	Monday, June 05, 2017	Thursday, June 15, 2017	
6/5/2017	6/11/2017	Sunday, June 11, 2017	Monday, June 12, 2017	Friday, June 30, 2017	
6/12/2017	6/18/2017	Sunday, June 18, 2017	Monday, June 19, 2017	Friday, June 30, 2017	
6/19/2017	6/25/2017	Sunday, June 25, 2017	Monday, June 26, 2017	Friday, July 14, 2017	
6/26/2017	7/2/2017	Sunday, July 02, 2017	Monday, July 03, 2017	Friday, July 14, 2017	
<b>7/3/2017</b>	<b>7/9/2017</b>	<b>Sunday, July 09, 2017</b>	<b>Monday, July 10, 2017</b>	<b>Monday, July 31, 2017</b>	**
7/10/2017	7/16/2017	Sunday, July 16, 2017	Monday, July 17, 2017	Monday, July 31, 2017	
7/17/2017	7/23/2017	Sunday, July 23, 2017	Monday, July 24, 2017	Tuesday, August 15, 2017	
7/24/2017	7/30/2017	Sunday, July 30, 2017	Monday, July 31, 2017	Tuesday, August 15, 2017	
7/31/2017	8/6/2017	Sunday, August 06, 2017	Monday, August 07, 2017	Thursday, August 31, 2017	
8/7/2017	8/13/2017	Sunday, August 13, 2017	Monday, August 14, 2017	Thursday, August 31, 2017	
8/14/2017	8/20/2017	Sunday, August 20, 2017	Monday, August 21, 2017	Thursday, August 31, 2017	
8/21/2017	8/27/2017	Sunday, August 27, 2017	Monday, August 28, 2017	Friday, September 15, 2017	
<b>8/28/2017</b>	<b>9/3/2017</b>	<b>Sunday, September 03, 2017</b>	<b>Tuesday, September 05, 2017</b>	<b>Friday, September 15, 2017</b>	**
9/4/2017	9/10/2017	Sunday, September 10, 2017	Monday, September 11, 2017	Friday, September 29, 2017	
9/11/2017	9/17/2017	Sunday, September 17, 2017	Monday, September 18, 2017	Friday, September 29, 2017	
9/18/2017	9/24/2017	Sunday, September 24, 2017	Monday, September 25, 2017	Friday, October 13, 2017	
9/25/2017	10/1/2017	Sunday, October 01, 2017	Monday, October 02, 2017	Friday, October 13, 2017	
10/2/2017	10/8/2017	Sunday, October 08, 2017	Monday, October 09, 2017	Tuesday, October 31, 2017	
10/9/2017	10/15/2017	Sunday, October 15, 2017	Monday, October 16, 2017	Tuesday, October 31, 2017	
10/16/2017	10/22/2017	Sunday, October 22, 2017	Monday, October 23, 2017	Wednesday, November 15, 2017	
10/23/2017	10/29/2017	Sunday, October 29, 2017	Monday, October 30, 2017	Wednesday, November 15, 2017	
10/30/2017	11/5/2017	Sunday, November 05, 2017	Monday, November 06, 2017	Thursday, November 30, 2017	
11/6/2017	11/12/2017	Sunday, November 12, 2017	Monday, November 13, 2017	Thursday, November 30, 2017	
11/13/2017	11/19/2017	Sunday, November 19, 2017	Monday, November 20, 2017	Friday, December 15, 2017	
<b>11/20/2017</b>	<b>11/26/2017</b>	<b>Sunday, November 26, 2017</b>	<b>Monday, November 27, 2017</b>	<b>Friday, December 15, 2017</b>	**
11/27/2017	12/3/2017	Sunday, December 03, 2017	Monday, December 04, 2017	Friday, December 15, 2017	
12/4/2017	12/10/2017	Sunday, December 10, 2017	Monday, December 11, 2017	Thursday, December 15, 2016	
12/11/2017	12/17/2017	Friday, December 15, 2017	Saturday, December 16, 2017	Thursday, December 28, 2017	
<b>12/18/2017</b>	<b>12/24/2017</b>	<b>Sunday, December 24, 2017</b>	<b>Tuesday, December 26, 2017</b>	<b>Friday, January 12, 2018</b>	**
<b>12/25/2017</b>	<b>12/31/2017</b>	<b>Sunday, December 31, 2017</b>	<b>Tuesday, January 02, 2018</b>	<b>Friday, January 12, 2018</b>	**

**\*Timesheet due dates subject to change with notice.**

**\*\*Holiday occurs during this period; subject to earlier cutoff dates.**

**Please note:** Timesheets received after the posted cutoff date and time will not be processed until the next available pay period.