Student Request for Accommodation

Student Name: ___________________________ Email: ___________________________

Cell Phone: ________________ Home phone: ____________ Preferred contact method? Email / Cell / Home

Home address ____________________________________________

1. What is the nature of your disability, including your diagnosis?

2. When was this diagnosis made and by whom?

3. Please briefly describe the current limitations your disability causes on your work in the classroom, when studying and on other life activities.

4. Describe the accommodations you are requesting, including any adaptive equipment. Please be as specific as possible.
5. If applicable, please describe any accommodations you have received in previous academic settings.

6. Do you require an emergency evacuation plan? If so, what accommodations do you require as part of this plan?

7. Please list the course number(s), title(s) and professor(s) for the classes in which you plan to use these accommodations. You will be able to update this information if your schedule changes.

Student Signature ____________________________  Date ____________________________

By signing above, I authorize JHU Disability Services to contact my health care provider to obtain additional information related to my accommodation requests if necessary.

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Please mail, email or fax this form and any corresponding documentation of your disability to: Khorey Baker, Director of Student Life, JHU School of Advanced International Studies (SAIS), 1740 Massachusetts Avenue NW, Washington, DC, 20036 OR email SAISStudentAffairs@jhu.edu.

Upon receipt of this form and your documentation, your requests will be reviewed and appropriate accommodations determined. You have the right to appeal this determination with JHU’s Office of Institutional Equity if you believe you have been denied a reasonable accommodation.

This request form and your documentation are maintained in a secure location in our office. Disability-related information and your documentation are treated in a confidential manner and shared only on a need-to-know basis.