



The Paul H. Nitze School of Advanced International Studies
The Johns Hopkins University, Admissions Office

1740 Massachusetts Avenue, NW, Washington, DC 20036



GENERAL APPLICATION PROCEDURES

The SAIS Admissions Office strongly encourages applicants to submit online applications as early as possible before the appropriate deadlines. Additionally, applicants must gather and mail supporting hard copy credentials to SAIS for consideration. Please note that it is the applicant's responsibility to request all supporting documents in keeping with the application deadlines. Individuals submitting incomplete applications will not be admitted to SAIS. Please use the SAIS Application Checklist located in the back of this catalog as a guide to ensure that all required materials are sent to SAIS in a timely manner.

Students interested in attending either the M.A. program or the M.I.P.P. program in Washington, D.C., should apply directly to the Washington office.

Non-U.S. citizens interested in attending the Bologna Center for their first year of M.A. study or for the M.I.P.P. degree should apply directly to the Bologna Center. Such candidates may not apply simultaneously to both the Bologna Center and to the Washington, D.C., campus.

U.S. citizens and Permanent Residents interested in attending the Bologna Center for the first year of M.A. study or for the M.I.P.P. degree should apply to the Washington, D.C., office and indicate their desire to study at the Bologna Center by checking the appropriate box on the Application Form. Certain degree programs (such as the Asian Studies programs) are not eligible for study at the Bologna Center. Applicants should check the program information to see if their chosen field of concentration is eligible for study at the Bologna Center.

Students should carefully select the campus to which they intend to apply as admissions are campus-specific and for the full academic year. (Ph.D. students are not eligible to study at the Bologna Center.)

In order to submit a secure and reduced-fee online application, visit www.sais-jhu.edu/admissions. Read the step-by-step guidelines provided on the SAIS Web site before completing each question.

DEGREE	CITIZENSHIP	FIRST-YEAR CAMPUS	MAILING ADDRESS	FALL-TERM DEADLINE	SPRING-TERM DEADLINE
M.A.	U.S./Permanent Resident	Bologna or Washington, D.C.	SAIS Admissions Office M.A. Application 1740 Massachusetts Avenue, NW Washington, DC 20036	January 7, 2009	Not available for Spring 2009
M.A.	Non-U.S./Non-Permanent Resident	Bologna	Visit www.jhubc.it for directions on applying to the Bologna Center.	February 1, 2009	November 1, 2008 if available
M.A.	Non-U.S./Non-Permanent Resident	Washington, D.C.	SAIS Admissions Office M.A. Application 1740 Massachusetts Avenue, NW Washington, DC 20036	January 7, 2009	Not available for Spring 2009
M.I.P.P.	U.S./Permanent Resident	Bologna or Washington, D.C.	SAIS Admissions Office M.I.P.P. Application 1740 Massachusetts Avenue, NW Washington, DC 20036	February 28, 2009	October 15, 2008 If available
M.I.P.P.	Non-U.S./Non-Permanent Resident	Bologna	Visit www.jhubc.it for directions on applying to the Bologna Center.	February 1, 2009	November 1, 2008 if available
M.I.P.P.	Non-U.S./Non-Permanent Resident	Washington, DC.	SAIS Admissions Office M.I.P.P. Application 1740 Massachusetts Avenue, NW Washington, DC 20036	February 28, 2009	October 15, 2008 If available
Ph.D.	Any Resident	Washington, DC. (Bologna not available)	SAIS Admissions Office Ph.D. Application 1740 Massachusetts Avenue, NW Washington, DC 20036	February 1, 2009	N/A

INSTRUCTIONS TO APPLICANTS FOR ADMISSION

In order to submit a secure and reduced-fee online application, visit www.sais-jhu.edu/admissions. Please read these step-by-step guidelines while completing each question. The numbers below correspond to numbers on the application form.

1. Personal Data:

Name: Applicants with maiden or alternate names who need to submit supporting materials under more than one name should provide all relevant names.

Address: In the event that an applicant's Mailing Address expires before admissions decisions are generated, correspondence from our office will be sent to the Permanent Address provided. Please enter complete and valid addresses.

E-mail: The Admissions Office informs applicants of the status of their applications via e-mail. It is imperative to provide an e-mail address that will remain active throughout the application process. Applicants should take necessary steps to ensure that messages sent from our e-mail addresses (admissions.sais@jhu.edu and notification@smtp.embark.com) are not filtered automatically to junk mail folders.

Racial/Ethnic Identification: This question applies only to U.S. citizens and Permanent Residents and is entirely optional. Providing an ethnic/racial designation will assist us in our continued efforts to attract a diverse applicant pool.

2a. Location: Bologna or Washington? Approximately one-third of all M.A. candidates spend their first year at the SAIS Bologna Center in Italy, where English is the primary language of instruction. Applicants primarily interested in European Studies must spend their first year in Bologna. Applicants primarily interested in American Foreign Policy or International Relations who plan to study a European language as part of their SAIS curriculum are encouraged to consider the Bologna Center campus for their first year of study. Applicants primarily interested in other concentrations may consider the Bologna option, but should consult specific program information for any campus or language study requirements.

2b. Applicants who have flexibility regarding their choice of campus should check this box to be considered for admission to either campus. After careful consideration of an applicant's intended academic concentrations and language study, the Admissions Committee may admit the applicant to his/her second choice of campus. Please note that offers of admission to SAIS are campus-specific. **Available spaces and financial aid are allocated separately for our campuses in Bologna and Washington. Therefore, we cannot allow students to switch campuses after offers of admission have been granted.**

3. Enrolling: Indicate the semester in which enrollment is intended. The majority of SAIS M.A. students are admitted for the fall semester, but a small class is occasionally admitted for the spring semester on a space-available basis. To confirm spring availability, please visit www.sais-jhu.edu/admissions. Applicants to the M.I.P.P. degree can apply for spring or fall enrollment in Washington, D.C. Spring enrollment is not available for Ph.D. applicants.

4. International Relations (IR)/Regional Studies and International Economics Areas of Interest: All M.A. candidates have a double concentration, consisting of an International Economics concentration and one option from the IR/Regional Studies or IR/Functional Areas programs. Please indicate intended program of study, choosing first and second preferences for areas in International Relations/Regional Studies or IR/Functional Areas. These choices are non-binding. **However, if you wish to be considered for International Development or International Policy, you must choose it as your first area of interest.** As M.I.P.P. candidates do not need to fulfill the requirements of any particular academic concentration, M.I.P.P. applicants should choose an area closest to their interests or select IR/General as a default. Ph.D. candidates complete the program under the supervision of academic program faculty directors. Not all programs admit Ph.D. applicants each year. Please confirm availability of programs at www.sais-jhu.edu/admissions/faqs/faq-phd.htm before beginning an application to the Ph.D. program.

International Relations/Regional Area		International Relations/Functional Area
African Studies	European Studies	IR/General
American Foreign Policy	Middle East Studies	IR/Conflict Management
Asia/China Studies	Russian and Eurasian Studies	IR/Global Theory and History
Asia/Korea Studies	Western Hemisphere/Canada	IR/International Law and Organization
Asia/Japan Studies	Western Hemisphere/Latin America	IR/International Policy *
Asia/South Asia Studies		IR/Strategic Studies
Asia/Southeast Asia Studies		International Development *

* *The International Development and International Policy programs have capped enrollments. If you are interested in either of these programs, you must list that program as your "first choice." You should not select the other capped program as your "second choice," because your application cannot be considered by both capped programs at once. If you choose International Development or International Policy as your "first choice," you should list an uncapped program (i.e. a program other than International Development or International Policy) as your "second choice."*

5. Degree: M.A. applicants must have earned a bachelor's degree or equivalent prior to beginning degree work at SAIS. M.I.P.P. applicants must have at least nine years of post-undergraduate work experience to qualify for consideration. Ph.D. applicants must have earned a master's degree prior to beginning degree work at SAIS. The Ph.D. Committee considers applicants who have completed the Master of Arts in International Relations degree at SAIS, as well as applicants who have completed M.A. programs at other institutions. Competitive applicants who have not graduated from SAIS often hold M.A. degrees in the social sciences, especially in the disciplines of international relations, political science or history.

6. Please select the first source of information about SAIS that prompted you to consider applying for graduate study.

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| 1. Internet ad | 9. Printed guide to graduate schools |
| 2. Found the SAIS web site via search engine | 10. A reference to SAIS in the press |
| 3. Saw SAIS in an online guide to graduate schools | 11. Relative who is a graduate |
| 4. SAIS table at a graduate fair | 12. Friend who is a graduate |
| 5. Ad in a magazine or paper | 13. Co-worker who is a graduate |
| 6. SAIS poster with tear-off cards | 14. Undergraduate professor suggested SAIS |
| 7. Postcard from SAIS | 15. Attended a public event at SAIS |
| 8. Other mailing from SAIS | |

7. Academic Background: List all university-level work, **including study abroad and transfer course work.** Please list the university that granted your undergraduate degree (B.A., B.S., Diplom., Licen., etc.) first. Applicants must submit signed, sealed official copies of all university-level work, including any transfer credit or study abroad work for which no grades are listed on the home institution transcript.

8. Standardized Test Scores: All applicants to SAIS who have spent less than two years of full-time instruction at a college/university where English is the medium of instruction and whose native language is not English are required to submit a score for the TOEFL or IELTS. TOEFL or IELTS scores are only valid for two years, and SAIS requires scores of at least 600 for the paper-based exam, 250 for the computer-based exam or 100 for the Internet-based exam and 7.0 for IELTS. All applicants to the M.A. and Ph.D. degrees, including those who will be submitting a TOEFL or IELTS score, are required to take either the GRE General Exam or the GMAT. GRE and GMAT scores are valid for five years. Applicants to the M.I.P.P. degree are encouraged, but not required, to submit a GRE or GMAT score. For information on GRE and TOEFL, test sites and dates visit www.ets.org; for the GMAT, visit www.gmac.com; for IELTS, www.ielts.org.

9. Native Language: List your native language.

10. Probable Language for SAIS Proficiency Exam: Before graduating from SAIS, all M.A. candidates must pass a language proficiency exam that consists of translation work and conversation on current affairs topics. The language of a student's proficiency exam is determined by a variety of factors. Students whose native language is not English must take and pass the English proficiency exam before pursuing proficiency in another language offered at SAIS. Regional Studies programs require that students pass a proficiency exam in a relevant language, for example: Spanish or Portuguese for a student concentrating in Latin American Studies. Functional Areas programs do not require proficiency in a specific language, and functional program concentrators can take the proficiency exam in one of 14 languages offered at SAIS. Please note that only the following languages are offered in Bologna at the non-advanced level: French, German, Italian, Russian and Spanish.

Foreign Language Experience: Beginning with the probable language for the SAIS proficiency exam, applicants should indicate amounts of time spent studying foreign languages at the college level and any extracurricular experiences that have strengthened their foreign language skills.

11. Economics Background: Please provide information about previous study related to economics and other quantitative courses. Prior to enrollment at SAIS, M.A. students must have earned the equivalent of a B- or higher in one college-level course in introductory microeconomics and one college-level course in introductory macroeconomics; one college level course in introductory economics covering both of these areas may be considered to fulfill the pre-requisites on a case-by-case basis. Courses not taken for a grade do not fulfill the economics prerequisite. Applicants who have taken economics courses not entitled "Intro/Principles of Microeconomics" or "Intro/Principles of Macroeconomics," and who wish to have these courses considered as equivalents, should include course descriptions and/or syllabi in conjunction with official transcripts. Although M.I.P.P. candidates are not required to take economics courses while studying at SAIS, they should also complete this section.

12. Time Abroad: To account for experience living, studying or working abroad, applicants should indicate stays of longer than two weeks outside their home countries.

13. Work Experience: Applicants should provide relevant information about the duration and type of their full-time work experience to date.

14. Recommendations: Two letters of recommendation should be written by individuals who are most appropriate to discuss an applicant's qualifications for graduate study and a career in international affairs. Ideally, M.A. applicants will submit one academic and one professional recommendation. M.I.P.P. applicants typically submit two professional recommendations. Applicants may submit one additional reference if they feel it will reflect some aspect of their professional or academic background that is not covered by the first two references.

15. Financial Aid: Applicants are considered for admission regardless of financial need. However, applicants who would like to be considered for financial assistance must submit the appropriate Application for Financial Assistance. Information about SAIS fellowships that require additional essays and statements is posted at <http://www.sais-jhu.edu/admissions/tuition-financial-aid/fellowships-and-scholarships.htm>.

16. Sponsor: Applicants whose studies are being sponsored by a government or scholarship program should list the source. Please provide written documentation of the outside financial support and the amount provided.

17. Previous Application: Applicants who have applied to SAIS before and were not admitted must wait one year before reapplying. For more information about reapplying, please visit www.sais-jhu.edu/admissions.

Please visit the Frequently Asked Questions Web page at www.sais-jhu.edu/admissions/faqs/index.htm for help in preparing your application to SAIS.

Materials submitted to SAIS become the property of the school and cannot be returned.

SAIS Admissions Office, 202.663.5700, fax: 202.663.7788;

e-mail: admissions.sais@jhu.edu; visit: www.sais-jhu.edu/admissions